

GOVT. OF ARUNACHAL PRADESH
OFFICE OF THE HEADMASTER
GOVT. SECONDARY SCHOOL, KOMBO,
WEST SIANG DISTRICT, ARUNACHAL PRADESH
School No. 37119, CBSE Affiliation No. 2220121
Phone No: 8256950108

To
The Regional Officer
Central Board of Secondary Education
Regional Office, Guwahati

Subject: **Request for Permission to Submit Fire Safety Certificate at a Later Stage.**

Respected Sir,

With due respect, I would like to request your kind consideration regarding the submission of the Fire Safety Certificate of my school for the purpose of CBSE Extension of Affiliation.

At present, due to the very short time available for submission, we are unable to obtain and upload the Fire Safety Certificate within the stipulated time. The process for obtaining the Fire Safety Certificate has recently been shifted to an online system, which requires submission of documents, inspection and further processing by the concerned authorities. As a result, the process is taking considerable time.

I have also recently taken charge as the Headmaster of the school following the transfer of the previous Headmaster. Therefore, some additional time is required to complete the necessary formalities for obtaining the certificate.

I would also like to respectfully bring to your kind attention that any delay in the CBSE Extension of Affiliation process may seriously affect the academic future and educational continuity of many students studying in our school. The students and their parents may not be fully aware of the administrative difficulties currently being faced by the school, but ultimately they may have to bear the consequences of any delay. This is therefore a matter of serious concern for us, as the welfare, education and future of the students are our foremost responsibility. Keeping the interests of the students in mind, I humbly

request your good office to kindly consider our genuine circumstances and provide us some additional time to submit the Fire Safety Certificate.

In view of the above circumstances, I humbly request your good office to kindly allow us to submit the CBSE Extension of Affiliation application at this stage without the Fire Safety Certificate and grant us approximately 2-3 months' time to obtain and submit the same.

We assure you that all other required information and documents will be properly completed and submitted within the stipulated time. As soon as the Fire Safety Certificate is issued by the competent authority, we will immediately submit the same to CBSE through the prescribed mode and upload it on the school's official website for reference, without any further delay.

I therefore kindly request your good office to consider our genuine circumstances sympathetically, keeping the academic interests and future of the students in mind, and kindly allow us the necessary additional time to complete this particular requirement.

I shall be highly grateful for your kind consideration, cooperation and support.

Yours faithfully,



Headmaster

Government Secondary School, Kombo
West Siang District, Arunachal Pradesh
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Phone No.8256950108

Headmaster
Govt. Sec. School, Kombo
West Siang District (A.P)